



## 2014 Jefferson Award Nomination Form



**Please read the entire nomination form before completing. All nominees must be 18 years old or older. Nominations must be received no later than 3 p.m., Friday, February 21, 2014. The award will be presented on March 13, 2014.**

### Nominee Information

Nominee name: \_\_\_\_\_

Home telephone: \_\_\_\_\_ Cell phone: \_\_\_\_\_

Street address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip code: \_\_\_\_\_

Email address: \_\_\_\_\_

### Nominee Volunteer History

Volunteer Organization: \_\_\_\_\_

*(Name of volunteer's organization)*

Approximate hours per month: \_\_\_\_\_

*If possible please include a one-page fact sheet or a paragraph that will explain the function of the volunteer organization.*

### Nominator Information

Nominator name: \_\_\_\_\_

Nominator title and organization: \_\_\_\_\_

Home telephone: \_\_\_\_\_ Cell phone: \_\_\_\_\_

Street address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip code: \_\_\_\_\_

Email address: \_\_\_\_\_

Relationship to nominee: \_\_\_\_\_

The Jefferson Awards are presented to volunteers who have performed outstanding volunteer service in their communities. A panel will select one winner and three finalists. The local winner will also represent our community at the Jefferson Award national ceremony in Washington, D.C. in June.

**Please complete the phrase below. This should be a powerful statement. It is the first sentence the judges will read about your nominee.**

My nominee deserves a Jefferson Award because:

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Please provide additional nominee information on the back of this page or an additional page.

### **Award Criteria**

**The following criteria will be used for determining the Jefferson Award finalists:**

1. Activity: Describe nominee's volunteer service(s) and the need for the service(s).
2. Initiative: Did the nominee start a new program, initiate activities or promote collaboration with other organizations?
3. Impact: Describe the impact or difference the nominee's service made to our community.
4. Why would this individual be a good recipient of the Jefferson Award?
5. What amount of time and resources has the nominee donated to improve our community?

### **How to Apply**

1. All nominees must be 18 years old or older.
2. Print legibly or type information on the nomination form.
3. Follow the above criteria when providing information. **You may only print or type nominee information on two pages.** Any additional sheets of paper will not be considered.
4. **Be clear and concise. Limit your nomination to 500 words or less.** Assume judges know nothing about your nominee or what he/she does for your organization.
5. Well-written nominations emphasizing initiative and impact score higher. If necessary, ask for help from someone who has good writing skills.
6. Remember to attach additional information to your submission.

**Email nominations to:** office@cincinnatirotary.org

**Mail nominations to:** Jefferson Award Nominations  
Rotary Club of Cincinnati  
441 Vine St., Suite 2112  
Cincinnati, OH 45202